***NAME GOES HERE***

Application for Classroom Teacher position at

Job Reference Number:

WWCC:

DATE

Dear Convenor,

I write in support of my application for the **Classroom Teacher / Executive** position at……………………... Please find attached my application for the advertised permanent position. I am currently employed as a permanent Stage …… classroom teacher at ………….. School and have had experience across grades……... Throughout my time at …………… School, I have demonstrated the capacity to build strong relationships with students, parents and caregivers, colleagues and those in the wider community.

I have a strong understanding of ……………………….I am committed to enhancing the learning outcomes for all students by ………………………… Through the use of technology and open-ended tasks, I provide each of my students with this opportunity every day, building self-directed, engaged, 21st century learners……………………………………………….

I have approval to teach ……………….. am accredited with ……………………… at proficient teacher level status, and have met the relevant standards of the Australian Professional Standards for Teachers which has helped me to demonstrate excellence in the delivery of high-impact teaching and learning programs, informed by thorough data analysis, that have significantly enhanced student outcomes. I have a passion for ………………….. I utilise my highly developed communication and interpersonal skills in order to build strong, positive relationships with students, colleagues, families and the wider community to produce the best possible outcomes for all students. I create a welcoming and caring classroom environment that supports students to………………………………….. I also possess experience in ……………………..

My capabilities firmly align with the requirements stated in your job description and I am certain that with my experience, skills and enthusiasm for the teaching profession, that I would make a positive contribution to …………………. School. I am eager to accomplish any new challenges that may lie ahead and look forward to discussing my application with you further at interview.

Yours sincerely,

**Name goes here**

**YOUR NAME**

**Personal details**

**ClassCover Portfolio Link:** https://app.classcover.com.au/portfolio/your-name

**Email:**

**Phone:**

**Address:**

**Tertiary Qualifications**

**Bachelor of …………**

**Teaching Experience and Employment History**

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **School** | **Position/s** | **Grade/s** |
| 2021 | Public School | Classroom Teacher |  |
| 2020 | Public School |  |  |
| 2019 | Public School |  |  |
| 2018 |  |  |  |
| 2017 |  |  |  |

**Professional Development and Training**

* E-Emergency Care

**References**

|  |  |  |
| --- | --- | --- |
| Referee 1  **Principal**  Public School  Mobile Number | Referee 2  **Stage 3 Assistant Principal** Public School  Mobile Number | Referee 3 **Relieving Stage 1 Assistant Principal**  Public School  Mobile Number |

***SAMPLE SELECTION CRITERIA EXAMPLE***

**S1. Outstanding teamwork, communication, and interpersonal skills with the capacity to make a broader contribution**

**to the school and community.**

……………..

An example of my outstanding interpersonal skills which has made broader contributions to the school and community has been demonstrated during the period of learning from home. My commitment to communication with students and families in this instance was shown with the multiple methods I used to stay in touch on a daily basis, where I engaged with students and parents through daily seesaw check ins, twice weekly class zoom meetings and parent phone calls. **The outcome was that through the difficulties of transitioning to home learning, many positive relationships have since developed with students and families, who feel comfortable sharing their experiences and asking for advice, which I have provided, thus enabling a smooth transition for students and families to this period of learning from home.** *As Permanent Classroom Teacher at …………………… School, I will continue to develop and foster positive relationships with colleagues, students, and the wider community through the use of my high-level interpersonal skills.*